

COUNCILS

Record of Officer Executive Decision Ref. No: 001/DforH&C/23-24 Date of Decision: 24 May 2023

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: 001/DforH&C/23-24 To enter into a service contract for provision of temporary and permanent accommodation (Gratwicke Road, Worthing)

Decision taken by: Director for Housing & Communities

Declaration of Disclosable Pecuniary Interests: I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority:

As set out in the report to the Joint Strategic Committee on 13 September 2016 (Improving the Supply of Temporary Accommodation), the Councils require additional supply of lower cost temporary accommodation that is suitable for homeless households. Delegation 2.6.8 of the Officer Scheme of Delegations as cited on pg189 of ADC's and WBC's Constitutions permits the Head of Housing 'To do all matters in relation to procurement and the letting of contracts' in consultation with the Head of Business & Technical Services (Procurement), the Head of Legal Services and as specified in Contract Standing Orders.

For the purposes of this Scheme, if the post of an officer to whom a function is delegated (or which they have been appointed as a Proper Officer) is vacant or if the post-holder is absent on leave (of whatever type), unless the function is exercisable by an officer who has the appropriate sub-delegation or the Council otherwise decides the following shall apply:

In the case of Heads of Service, the delegation shall be exercisable by the Chief Executive or a Director, provided that the Chief Executive or Director has the requisite professional qualification, experience and knowledge, where such is required.

Decision:

To enter into a service contract for the above property for a period of 5 years for the provision of 11 units of temporary accommodation and 12 units of permanent accommodation for homeless households.

Key Decision: No

Reason For Decision:

To meet the Council's statutory obligations to accommodate households in housing need

in accordance with Part VII of the Housing Act 1996.

Alternative Options Considered:

This decision forms part of the ongoing programme to acquire and retain properties using cheaper long term contracts to reduce expenditure on temporary accommodation and meet housing needs.

Other Matters Considered:

Legal Advice and Issues	х	Financial Advice and Issues	х
Sustainability Issues	х	Equality Issues	х
Community Safety Issues	х	Human Rights Issues	х
Reputation	х	Risk Assessment	х
Health & Safety Issues	х		

Consultation:

Cabinet Member for Resources, the Head of Legal and Chief Financial Officer.

Background Papers: Joint Strategic Committee, 13th September 2016, Agenda Item 11:

Call-in: The call-in deadline for this decision will be 5:00pm on 31 May 2023

Tha Farrier

Signed:

Dated: 22.5.23

Name: Tina Favier, Director for Housing and Communities

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